

Forming a New Sport Club

All Sport Clubs must be competitive activities that are physical in nature. It is highly recommended that any new clubs have a regional or national governing body to facilitate outside competition. No new clubs will be allowed that significantly duplicate an existing Sport Club or other student organization on campus.

Students who wish to start a new Sport Club must take the following steps:

1. Contact the Assistant Director of Sport Clubs to determine if your sport is eligible to become a club.
2. Compile information as a basis for forming a new Sport Club:
 - Objectives and goals of the club
 - A regional or national governing body for the sport
 - A list of schools with teams in the local or regional area that the club can compete against
 - Structure of competitions and timeline for competitions
 - Practice needs (space, frequency, equipment, etc.)
 - Names and contact information of students active or interested in participating
3. Write a Club Constitution, which outlines the structure, purpose, membership, annual meetings, officer election procedures, and any other pertinent information regarding the administration of the club. (See Sample Constitution).
4. Meet with Assistant Director of Sport Clubs to ensure compliance with University and Sport Club policies.
5. Meet with the Sport Club Executive Council to present your request for a new Sport Club.

Once these steps have been completed, the Executive Council will vote on the proposal. If accepted, new clubs are immediately eligible for support from the Sport Club office in scheduling practice time and space, organizing home/away competitions, and recruitment. New clubs are responsible for completing all required paperwork and attending all mandatory meetings and training sessions. New clubs are ineligible for financial support until the next budget cycle and full school year.